

How to Make a Public Records Act Request

The California Public Records Act (Statutes of 1968, Chapter 1473; currently codified as Chapter 3.5 of Division 7 of Title 1 of the California Government Code)[1] was a law passed by the California State Legislature and signed into law by the governor in 1968 requiring inspection or disclosure of governmental records to the public upon request, unless exempted by law. The public's access to public records has since been modified and enhanced on several occasions by the State. The Coachella Valley Public Cemetery District is committed to making all public documents available as required by State law.



If you want to make a Public Records Act request, please fill out the “Public Records Request Form” provided on this site and turn it into our office located at 82925 Ave. 52, Coachella, CA 92236, or you may email it to josh.bonner@cvpd.org. If you choose to email the form, please be sure to request a confirmation email acknowledging receipt of your request.

For questions or additional information, please reference the “Public Records Request Policy” supplied on this site, or contact the Clerk of the Board at (760) 398-3221